Undergraduate Health Withdrawal

Withdrawal Note: Before starting the withdrawal process, please contact your academic dean to discuss whether this is the right decision for you. Taking a health withdrawal erases your grades for the entire semester not just a couple of selected classes.

Withdrawal Form

- The withdrawal form can be found at either link or by emailing bmathieu@umass.edu
  https://www.umass.edu/uhs/accesstocare/withdrawals
  https://www.umass.edu/dean_students/support/withdrawing-umass
- Please fill out part 1 completely and send to Brianna Mathieu by email or fax
  bmathieu@umass.edu 413-577-7001

Medical Documentation

Your health care provider must fax a letter to 413-577-7001 Attention: Brianna Mathieu. The letter must include the following:

- Medical or mental health diagnosis
- The date span the doctor has been treating you (start date-current date)
- Their approval of you taking a withdrawal. The letter can be written as “I recommend withdrawal for the _____________________ (ex: Fall 2020) semester” This can be addressed to Dr. George Corey

Additional Instructions

- Contact Residential Life to make arrangements to return your key (do this right away, they will charge you until you move out and return your key) 413-545-2100
- Contact the Financial Aid Department if you collected any you may have a remaining bill 413-545-0801
- Contact your Academic Dean to inform them of the withdrawal
- Contact Patient Services if you have the school health insurance (SHIP) 413-577-5192 to drop or keep the plan
- Contact the Bursar’s Office 2 weeks after withdrawal has been processed to settle any financial concerns 413-545-2368

Re-enrollment Instructions

Everyone who withdraws from a semester must do a re-enrollment to return. Please be aware of upcoming re-enrollment deadlines. For an upcoming Fall Semester the deadline is by June 30th. For an upcoming Spring Semester the deadline is by November 30th. For re-enrollment, instructions please contact Brianna Mathieu bmathieu@umass.edu or 413-577-5271.